

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: The Grove Building, Church Street, Mere, BA12 6DS
Date: 17 July 2019
Start Time: 6.30 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jose Green (Chairman), Cllr Pauline Church, Cllr George Jeans, Cllr Tony Deane (Vice-Chairman) and Cllr Bridget Wayman

Wiltshire Council Officers

Lisa Moore, Democratic Services Officer
Karen Linaker, Community Engagement Manager

Town and Parish Councillors

Fovant Parish Council – A Mallalieu
Hindon Parish Council – D Robertson
Kilminster Parish Council – V Brakway & R Burrows
Mere Parish Council – C Hazzard, J Jud & K Symonds
Sedgehill and Semley Parish Council – L Stoppard
Stourton with Gasper Parish Council – D Marks
Swallowcliffe Parish Council – S Banas
Tisbury Parish Council – S Harry
West Tisbury Parish Council – I Lacy

Partners

Wiltshire Police - Inspector Andy Fee
Wiltshire Fire and Rescue Service – Richard Humphrey

Total in attendance: 25

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
42	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board.</p> <p>The Mere Town Council Chairman, Clive Hazzard welcomed the Area Board back to Mere, and noted that the Andy Young Pavilion could be used as a venue for a future meeting free of charge.</p> <p>The Board also welcomed Cllr Allison Bucknell, Cabinet Member for Communities, Leisure and Libraries and Bill Parks, Head of Local Highways and Streetscene (north) who were in attendance.</p> <p>The Chairman congratulated Cllr Pauline Church on her reappointment to Cabinet, as member for Children, Education and Skills and South Wiltshire Recovery.</p>
43	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Phil Matthews – Wilton TC • Clare Churchill – Burcombe, Compton Chamberlayne, Dinton, Donhead St Mary & Quidhampton PC's • Aubrey Coleman – Mere TC
44	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
45	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting held on 4 June 2019, were agreed as a correct record and signed by the Chairman.</p>
46	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • The Local Government Boundary Commission Review - A consultation was running online, Parishes and residents were urged to submit their views on the proposals for the area. <p>There had been some concerns generally in some parts of Wiltshire.</p>

	<p>Wiltshire Council would re-submit its original proposals.</p> <p>Cllr Wayman – the reason for the change was because there had been over 100 objections from Firsdown in relation to the proposal to move them into the Salisbury area. That then pushed the changes up the county. The concern for the South West Wiltshire (SWW) area was that we had had no relationship with the Deverills, and the proposal for Maiden Bradley to come back in to the Mere area. We need to get in over 100 objections. It makes no sense and would divide the Warminster Area Board and the SWW Area Board.</p> <p>The Board Councillors had been proactive in emailing those parishes affected by the proposals.</p> <p>It was noted that West Knoyle did not want to be separated from Mere.</p> <p>The Chair noted that objections could be submitted by individuals and not have to be from the parish councils.</p> <ul style="list-style-type: none"> • The Board sent thanks and a farewell to Nick Cowan as he would be leaving the Council in August – Alex Howson would be replacing him. • Cllr Jane Scott had stood down as Leader of the Council and Cllr Phillip Whitehead was elected as the new Leader at Full Council. • There was a call for more Foster Parents, full information was available online. • Free swimming would be available for children up to 16 years old, throughout the summer holidays. Registration was required at one on the leisure centres. • A summer reading challenge for children aged 4 – 11 was being held. To encourage them to borrow six books from the library. Inspired from the anniversary of the moon landing. <p>The Chair noted that Tisbury and Mere libraries were not included, she hoped that could be taken back for consideration. Karen Linaker noted that this was a Wiltshire wide campaign.</p>
47	<p><u>Information Items and Current Consultations</u></p> <p>The Board noted the information items attached to the agenda and available online:</p> <ul style="list-style-type: none"> • Clinical Commissioning Group • Healthwatch Wiltshire • Wiltshire Council Information Items

	<ul style="list-style-type: none"> ○ Healthier Communities ○ Winter Weather Preparations ○ Highways Improvements and Traffic Survey Requests <ul style="list-style-type: none"> ● North Wessex Downs Walking Festival ● Current consultations, to take part and for further information, visit the consultation portal: http://www.wiltshire.gov.uk/council/consultations.htm <p>With regards to the winter weather attachment, Bill Parkes noted that parishes could identify their requirement and send them in to his team. He confirmed that the smaller salt shakers were also available.</p>
48	<p><u>Partner and Community Updates</u></p> <p>To Board received verbal updates from Partners and Community Groups present, including:</p> <p><u>Police – Neighbourhood Teams</u> Inspector Andy Fee – West Wiltshire Community Policing Team, drew attention to the written report.</p> <p>At the last meeting the Board asked the Police to provide feedback on Community Speedwatch (CSW).</p> <p>West Wilts were the pilot area to start working and integrating CSW. Over the past six months there had been 96 CSW patrols. The Community Support Officer was also starting to go out and provide support to the trained volunteers.</p> <p>CSW had also been made a priority at the weekly Task Group meeting. Andy noted that this was the busiest Community Policing Team in terms of demand, compared to north Wiltshire, with Trowbridge and Salisbury also taking a lot of work.</p> <p><u>Question</u></p> <ul style="list-style-type: none"> ● When are the Community Task Group meetings? <u>Answer:</u> They are on a Wednesday at 11am at Trowbridge Police Station. ● Have we got two more Rural Coordinators? <u>Answer:</u> Yes we have. ● Do we have more Officers to go with them? <u>Answer:</u> You have Rich Salter, he is the Community Coordinator for Tisbury and Mere. Working tightly with Neil Turnbull and Pete Sparrow. <p>Andy encouraged people to register for Community Messaging and advised that the drop in sessions they held were important in hearing what the community area was saying.</p>

- What time are the shift changes, as the majority of speeding issue occur at rush hour in the morning? Answer: Yes that is around our shift change time- I will take that back and see what I can do.
- How do we get to meet the Officers for our area? Answer: Rich Salter is the person you need to email.
- In Swallowcliffe, the group had found the device called the auto speewatch device, it takes pictures and stores information and costs £300, could we use that? Answer: The PCC would have to endorse that device. It was not currently used in Wiltshire.
- We need as a nation to look at the law and perhaps legalise marijuana. Answer: That is political matter. It is a public health issue, not for me or our Officers to comment on that. It is the law to possess and supply. We work with Public Health agencies.

There is a new campaign called 'Stop Me' which provides stickers for farm vehicles. These stickers are going out at the moment to farm owners to mark their vehicles with. If there are police behind a marked tractor then it will be stopped to check it is not stolen. All the PCSOs are getting out to the farmers in their patches. Andy would also bring a supply of stickers to the next Area Board.

Fire & Rescue

Richard Humphrey, District Commander for SWW was in attendance. An amended update was circulated at the meeting.

Report details showed some seasonal related items. On-call recruitment was ongoing.

The response figures showed that there were 6 occasions for Tisbury and 5 for Mere where they could not respond due to staff numbers being low for the On-call Fire Fighters. Richard urged people to go and spread the word for more On-call Officers.

There was to be a review of the Fire Service as a whole, and DWFS had been chosen as a pilot for that.

Station Manager Maggs covered the Wilton area.

Questions:

- Do you have any ambition to have any training in our area, or what are your plans to make the On-call posts more interesting? Answer: Training is at Devizes, and usually takes around 5 weeks, either in stages or as a block. Younger people seem to move on more with their careers, however there is a constant need for more On-call Officers. It can be a challenge for smaller businesses to release staff.

During my career I have had more intervention in rescuing people from road traffic accidents than I do in fires. There are support schemes for Officers now, we do have counsellors that can go out.

The number of fires has decreased but we still have a similar number of calls of a different variety. Recruitment is one thing but retention is another.

Community Engagement Manager

Karen Linaker gave an update.

Annual General Meeting of the Neighbourhood Watch

Mike Davidson had submitted his AGM report which is attached to these minutes.

Questions

- Why was Tisbury the centre of the universe, why can't all of that happen in Mere. You don't need the hub you could come and use our sports facilities. The CEM was invited to attend the next Town Council meeting to take these points forward.
- Cllr Church noted that although Wilton was her patch, Tisbury was the centre of the South West Wiltshire Area Board and had a campus there. There were ways that outreach work could be carried out to include the areas further afield.
- Cllr Wayman added that a lot of the villages organise their own events, and anyone was able to attend any of these things. Tisbury had had nothing for many years.
- How have the meetings with the Police been going? Answer: Karen would find out and feedback.
- Cllr Bucknell noted that she had just taken over the Cabinet role that included campuses. Her area was up north of Wiltshire where they have two towns. Campuses cost quite a lot of money to run so they have to have a lot going on there to pay for the costs.

There were lots of things being put on, it was not just WC so need to encourage other providers to come and put on activities. I am aware of the feelings of discontent in the areas that do not have a campus. I will be looking at evening out some of the equalities.

- There were 38 parishes in the SWW community area. Tisbury was lucky it had the Nadder Centre. Tibus was based up at the campus, if they have drivers part of their role is to bus people in from the other parishes.

	<ul style="list-style-type: none"> • Our Youth programme run by Jakki does see young people being brought to Mere for activities. • Transport can be an issue which holds us back from accessing what is going on in our parishes.
49	<p><u>Celebrating Age</u></p> <p>The Programme Manager for Celebrating Age, Rebecca Seymour and the Community Engagement Manager, Karen Linaker provided information and showed a short film.</p> <p>Karen explained that the Boards strategic partners were able to produce statistics that draw out the key areas for consideration for the south west community areas.</p> <p>The South West Wiltshire Community area had 23 priorities. One of those was older people’s isolation. In the south of the county there were a high number of older people who felt isolated. The Communities team look at what can be done to alleviate this.</p> <p>They came up with the ‘Celebrating Age’ three-year programme to help reach those older people and to support them to get back in to the community and to find something they enjoyed.</p> <p>The programme was supported by a partnership of many organisations, including Wiltshire Council. Six Area Boards had provided some funding towards it.</p> <p>Some of the activities include creating a piece of art, then having discussion and conversation around it. Watching an opera written specifically for our older community members and making Christmas decorations in a church hall.</p> <p>One activity provided subsidised tickets for a panto, lunch and an opportunity to meet the actors. The activities put on are held in accessible venues where possible, to help more people attend.</p> <p>Karen then asked those present to take part in a facilitated debate about older people’s isolation and how improved access to culture and arts could help.</p> <p>Points raised during the roundtable discussion included:</p> <ul style="list-style-type: none"> • There was a greater loneliness in the rural farming community. • Most people knew older people that might become lonely. • A lot of churches were extending their services beyond religion to include a range of community events.

	<ul style="list-style-type: none"> • Local day centres could increase their activities. • Everyone knew where to find 6 people that were categorised as lonely. • Give people a reason and purpose to doing things • Buddies could be a way to encourage more uptake, as some people feel too shy to go alone to new activities. • Friends of Hindon church and village halls. <p>Karen advised that there was scope to bring the programme out further afield if funding to do so could be secured. Six Area Boards had allocated £1500 each to this significant project which was making an impact.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> • John Jordan, thanked the Board for the contribution towards the Mere Healthy Walks project, as it had helped them to get over 300 people out walking. With the average age of the walking people over 60. • Were these one-off events? <u>Answer:</u> The six areas each had around 10 events a year. Roughly once a month. • Irene Kholer’s background was working with adult learning. She added that this project gave people something to look forward to.
50	<p><u>Action to Tackle Drug & Alcohol Misuse</u></p> <p>Karen Linaker gave an update on this themed debate which had focused at the last Area Board.</p> <p>There was a full debate with around 60 people in attendance. The outcomes would be developed by strategically working with the Cabinet Members and key Officers in an exercise to look at how to keep our young people supported in education.</p> <p>At a grass route level, there was a need for more volunteers to go in to schools to read to the vulnerable children whose parents were not able to read to their children because of drugs or alcohol misuse.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> • What might we do around the drug issue with young people in Mere? <u>Answer:</u> We were hoping to bring together a range of people who could work with the young people we need to target. • Cllr Bucknell – The Life Education Centre was a mobile unit that visits primary schools with a special educator. It teaches about the issues connected to all forms of addictions. It was something we were trying to encourage more schools locally to take up. • Cllr Church – I am the Cabinet Member for Children and Education. Our

	<p>main priority is the whole family agenda, we are doing more work with intervention from birth. One of the big things that affect children is alcohol. For children with mild learning difficulties, there is a good agenda at primary level, but not so good at secondary. We want schools to be better supported for those children who might go on to be excluded.</p> <ul style="list-style-type: none"> • Cllr Deane - School exclusions were not being addressed by the portfolio holder.
51	<p><u>Councillor Initiative - Community Information Space</u></p> <p>The Board considered the Councillor Led Initiative put forward by Cllr Tony Deane for £150 to purchase a New Community Information Stand at the Nadder Centre, as detailed in the attached report.</p> <p>Cllr Deane advised that the Nadder centre was putting in the other £100 required. The community had said they need more space to display things and have exhibitions, in our centres, so we have responded by supporting this for them. There will be a branded tablecloth which can be taken to community events.</p> <p><u>Decision</u> The South West Wiltshire Area Board allocated £150 to the Community Information Space in the Nadder Centre - Councillor Initiative.</p>
52	<p><u>Area Board Project - Finger Post Funding Scheme</u></p> <p>The Board considered two funding bids to the Area Board Finger Post scheme for 2019/20, as set out in the report attached to the agenda:</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded Fingerpost Funding as follows:</p> <ul style="list-style-type: none"> • Swallowcliffe Parish Council – £375, with the condition that the parish council contributes £125 towards the costs. • Fovant Parish Council - £370, with the condition that the parish council contributes £370 towards the costs. <p><u>Decision</u> To allocate a further £2000 to the Fingerpost scheme for 2019/20</p>
53	<p><u>Health & Wellbeing Funding</u></p> <p>The Board considered two bids to the Health & Wellbeing budget for 2019/20, as detailed in the report attached to the agenda.</p>

Nadder Community Land Trust (NCLT) – Website and admin support for development of CLT, £850

Ione Lacey – The NCLT was a big project, and we are not at the grant stage yet. Leaflets had been distributed to show how it worked.

The local communities would like to have some properties that they own, that cannot be sold off and were for local people. We have a huge team of professionals working on the project. We do have a website, it needs to be improved, along with the database upgrade. We need the funds to pay for someone to do that for us.

For transparency, Councillors Deane, Wayman and Green all declared that they were members of the NCLT.

Questions:

- Sandra Harry – I have just done a website legislation course, it was not now a job for an amateur, they do need to employ someone to do this professionally.
- Wiltshire Council now also had a programme of building affordable housing, how will this compliment that?
- The application details a request for £500 towards website improvement and the other costs of £350 were for admin and database upgrade?
Answer: Yes that is right.

Decision

The Nadder Community Land Trust (NCLT) was awarded £850 towards the website and admin support.

Collaboration between Salisbury, SWWilts and Southern Area Boards – Silver Sunday Programme 2019, £500

Irene Kholer advised that the Silver Sunday programme was a whole range of activities to help older people get out and about to enjoy themselves. The event would support the International older people's day on 1st October.

Last year Irene put on a programme of activities for older people, including six events that were one off and different. The rest were local activities offering a taster session over a 2 to 3 week period.

Lots of people beyond the Salisbury boundary did come in to take part in the Salisbury events.

Decision

	Silver Sunday Programme was awarded £500 for the collaboration between Salisbury, SWWilts and Southern Area Boards for 2019.
54	<u>Close</u> The next meeting of the South west Wiltshire Area Board will be held on Wednesday 18 September 2019, at Nadder Centre, Tisbury, 6.30pm.
<u>Attachment - CSG notes</u>	

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1. Our AGM is being held at Devizes Police Headquarters in Saturday 13th July starting at 10.30 am and finishing at 12.30 pm to avoid interfering with Saturday afternoon plans. All members^{NHW} and councillors are welcome to attend. A "Save the Date" message will be coming out shortly both to members and councillors. The formal notice with agenda will follow in a couple of weeks. We will have the normal AGM type agenda including a vote for a new Chair as I will be standing down to give me more time to concentrate on Wiltshire West Police and NHW Area that I will continue to represent. Following on in the second part the CC, Keith Pritchard, will give the keynote address on our Partnership over the coming year and there will be a presentation on Human Trafficking. Also we hope the PCC and Chair of Crimestoppers as well as the Bobby Van stall^{will attend}.
2. We continue to push ahead in seeking closer links with our CPT at community level in accordance with the Partnership and I will be concentrating on that starting in the Autumn.
3. I am also seeking a closer relationship with the Wiltshire Community Safety Partnership so that we can play our part in developing this type of forum more fully across the County.
4. I am very aware that I have been unable to progress the closer communication links to ensure our coordinators are aware of the work of this group. This is mainly because of finding the time to get trained up in Community Messaging that I need to do!
5. Our Committee remains ready to lay on further Drop- In Support & Training seminars provided the Community Safety Group can provide an appropriate meeting place with WiFi and

refreshments as we did here in Tisbury last year.

Mike Davidson

5 June 2019

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South West Wiltshire Community Safety Group Record

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The Chairman referred to this standard announcement at the start of the meeting, and all present agreed to its sentiment.

Area	South West Wiltshire				
Date	5/6/2019	Times	6 – 8.00pm	Venue	Nadder Centre, Tisbury
Present	Cllr George Jeans (Chair, Wiltshire Councillor), Nigel Cooke (Swallowcliffe PC), Karen Linaker (Wiltshire Council), Clare Churchill (Berwick St John, Burcombe, Dinton, Donhead St Mary, Fovant, Quidhampton), Mike Davidson (Wiltshire Neighbourhood Watch Association), Merv Quick (Wiltshire Neighbourhood Watch Association), Sandie Smith (Quidhampton Community Speed Watch), Frank Freeman (Hindon PC), Cllr Jose Green (Wiltshire Councillor), Michael Neal (Tisbury/Police volunteer), PC Matt Holland (Wiltshire Police), Richard Salter (Community Co-ordinator Wiltshire Police), Helen Daveridge (Community Co-ordinator Wiltshire Police). Patrick Boyles (Chilmark Parish Council)				
Agenda Items					
1	Welcome and Introductions/Apologies				
2	Notes/actions from the last meeting on 13 Feb 2019				
3	Updates from Services/Partners				
4	Consider key actions from 4 th June Drug & Alcohol themed area board discussion				
5	Any other business				
<u>Decisions/Actions from this meeting:</u>					
<ul style="list-style-type: none"> a) clarification would be sought on whether or not Wiltshire still ran speed awareness courses as an alternative to receiving a fine and licence points b) Karen and Mike to liaise over improving communications between neighbourhood watch co-ordinators / volunteers and this community safety group 					

	<p>c) Karen to liaise with Mike to set up some drop in support and training sessions in Mere and Wilton</p> <p>d) Karen to work with the council's community safety partnership team to shape an item for the next group meeting, so that the group could understand better its work and how it linked with local community priorities and focus</p>
1	<p><u>Actions completed:</u></p> <ul style="list-style-type: none"> a. Clarification secured that the Justice Traffic department is not currently able to accept dashcam evidence for traffic offences other than collisions. This is under review. b. Matthew Stops – Dorset & Wiltshire Fire & Rescue Service representative has been confirmed for the South West Wiltshire Area. Karen to liaise with him and invite him to future meetings. c. Group agreed in February to recommend to the area board that it issue a communication to the general public with the best numbers and systems to use when wishing to report speeding issued 30th April
2	<p><u>Service/Partner Updates</u></p> <p>The Chairman :</p> <ul style="list-style-type: none"> • reminded all about the revised interim reporting system for highway • improvements and traffic survey requests • clarified that the current SID protocol was still acceptable for use according to Dave Button • updated that the area board's fund to tackle older people's isolation and loneliness was committed at the 4th June • updated that funds could be bid from a Scottish & Southern Electricity grant scheme for snow plough blades <p>Matt Holland referred to the police report on the agenda, and added the following extra points:</p> <ul style="list-style-type: none"> • staff changes had brought in 2 new community co-ordinators for Mere and Tisbury – Helen Daveridge and Richard Salter . • the police was very appreciative of the work done by all community speed watch volunteers and officers will always endeavour to visit teams and sites, but this has to be done, prioritising all other areas of crime • a review of countywide speedwatch schemes had been carried out recently and it was good to see a number of schemes sharing equipment

	<ul style="list-style-type: none"> • it was unfortunate that neighbouring and further afield county's did not operate speedwatch schemes, as this therefore limited Wiltshire Police power in taking action against those offenders living outside of the county • police work on tackling drug misuse was a major priority and officers were involved in partnership and ongoing operations around this. It was often the case that drug misuse would be a component in any investigation of a murder or serious anti-social behaviour incident • referred to the Police and Crime Commissioners recent letter on the need to make it easier for victims of domestic abuse to report issues and to seek intelligence on a partner's previous convictions <p>The following key points were made during the ensuing discussion:</p> <p>e) clarification would be sought on whether or not Wiltshire still ran speed awareness courses as an alternative to receiving a fine and licence points</p>
3	<p><u>Wiltshire Neighbourhood Watch Association</u></p> <p>Mike Davidson provided the attached update.</p> <ul style="list-style-type: none"> a) Karen and Mike to liaise over improving communications between neighbourhood watch co-ordinators / volunteers and this community safety group b) Karen to liaise with Mike to set up some drop in support and training sessions in Mere and Wilton <p>The group discussed this and made the following further points:</p> <ul style="list-style-type: none"> a) The police very much welcome the work of the Neighbourhood Watch Association and of the co-ordinators and volunteers and would always strive to support them in clarifying the benefit of community messaging and how to get the best out of it b) Later this year, the reporting of crime will be further assisted by use of 101 becoming free of charge (currently a 15p flat charge is levied), and the setting up of a new online reporting tool c) Police reiterated what were the correct emails to use when reporting incidents – but also stressed that the public think carefully about which incidents they report on email, as police are only really able to focus on the highly urgent ones: <p>CPTWestWiltshire@wiltshire.pnn.police.uk (Tisbury/Mere) CPTSouthWiltshire@wiltshire.pnn.police.uk (Wilton)</p>

5	<p><u>Wiltshire Council Service Update including from 4th June Area Board</u></p> <p>Karen updated the group regarding the role and work of the council's Community Safety team, which worked with partners to tackle issues of crime and community safety. She suggested it a possibility to invite a member of the team to a future meeting to perhaps highlight those high level crimes and issues that the team had been tackling in the community area. Mike Davidson explained that he, Karen and Merv had met with the team co-ordinator earlier in the year to explore how stronger links could be established between the county's Community Safety Partnership group and with local area community safety groups.</p> <p>Karen also talked the group through the discussions and key matters arising from the area board's public debate on local drug and alcohol misuse at the 4th June board meeting. The group noted the potential for the following, and that these would be pursued over the coming months:</p> <ul style="list-style-type: none"> • a scrutiny exercise into issues such as youth drug taking and school support for those on the verge of exclusion because of drug misuse; • local action to support schools needing more volunteers to read to children whose parents struggle to support them in their education due to drug/alcohol misuse • help with the county's public health campaign in November to raise awareness of the issues around alcohol misuse
6	<u>AOB</u> – none raised